

Import Requirements – Amgen Europe BV (ABR)

1.1 Site Address	Amgen Europe B.V. Minervum 7061, 4817 ZK Breda, The Netherlands EORI NL804580479 VAT: NL804580479B01
1.2 Warehouse Opening Hours	Inbound: Monday-Friday 7:00 am to 4:00 pm Outbound: Monday-Friday 7:00 am to 5:30 pm
1.3 Contact List (for escalation purposes only)	<p>Transportation: GSH-europe-transport@amgen.com Global Trade Compliance Specialist: Nienke Spijker nspijker@amgen.com Global Trade Operations (GTO): Import-ExportCompliance@amgen.com</p> <p>Purchasing/Procurement: Robert Samola: rsamola@amgen.com ABR Facilities: eu-elc-fac@amgen.com</p> <p>Warehouse Inbound: ABR Distribution Receiving abr-distribution-receiving@amgen.com Manager: Sjors Botermans sjorsb@amgen.com</p> <p>Warehouse Outbound: ABR Distribution Support Office eu-elc-dis-supp@amgen.com ABR Mailroom eu-elc-mailroom@amgen.com Manager Bob Verschuren bobv@amgen.com</p>
1.4 NL Import Customs Broker	<p>Expeditors International B.V. Naritaweg 1, 1437 EL Rozenburg, The Netherlands Phone: 0031 (0) 88 3973000</p> <p>Group email pre-alert team: AMS-Brokerage@expeditors.com Group email import team: AMS-amgen@expeditors.com Team lead: Nick Vriesinga - Nick.Vriesinga@expeditors.com</p>
1.5 Information required on Import Documentation	<p>Pre-alert including invoice, packing list and airway bill (at a minimum) must be supplied to the Global Trade Compliance Specialist and Import Customs broker and must indicate all the below attributes. In case end destination is ABR also include inbound team.</p> <p>Documents must be provided by email before the undertaking of international transport. Providing these documents 24 hours before arrival to Netherlands will ensure timely and compliant shipments and allow all parties to align and close gaps regarding the shipment before import. Missing and/or incorrect data could result in delays or even return shipments.</p> <p>Pre-alert documentation should be provided to: nspijker@amgen.com AMS-Brokerage@expeditors.com abr-distribution-receiving@amgen.com (in case ship to address is ABR)</p>

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	<p>Invoice required attributes:</p> <ul style="list-style-type: none">- Invoice number- Invoice date- Full name, address, contact details, VAT number for consignor & consignee- Incoterms and named place (no DDP)- HS Code (HTS/GN Code/Commodity Code)- Export Control Classification Number - ECCN (if not EAR99)- Country of Origin- PO/STO numbers- Commercial value- Currency- Detailed description of the goods- Purpose of the shipment- Net and Gross weights- Product / Batch codes (if applicable)- CAS number (if applicable)- Temperature requirements (if applicable)- Temperature Monitor numbers (if applicable)- Security seal numbers & Dangerous Goods declarations (if applicable)- Volume and concentration per vial/container/drum for drug product, drug substance, chemicals and liquids (if applicable)- Unit of measure (UoM)- Quantity per UoM- Full valuation per UoM- Total number of UoM- Total value per material <p><u>Please Note:</u></p> <ol style="list-style-type: none">1) One Item/product/material per line on the invoice with full details mentioned above.2) The invoice must clearly state if the consignment contains animal-origin material <u>or not</u> as the case may be.3) All documents, INCLUDING SHIPPING CHECKLISTS, CERTIFICATES OF ANALYSIS OR CONFORMANCE, must be e-mailed by no later than close of business on the day of shipment to all contacts listed above.
<p>1.6 Booking-In Process for deliveries:</p>	<ol style="list-style-type: none">1. Please e-mail: abr-distribution-receiving@amgen.com with the following information to secure a delivery date slot:<ul style="list-style-type: none">- Load information (material to be delivered, number of pallets/boxes, any special temperature requirements)2. When a delivery slot has been provided, advance notice must be provided by e-mail to Amgen Breda Security personnel, to include:<ul style="list-style-type: none">- Driver(s) Name(s)- Vehicle registration <p>Please note that GMP deliveries may be delivered no more than 3 days earlier than the scheduled receipt date and 0 days late. Deliveries that arrive to site without a delivery booking slot assigned may be refused. Late or unscheduled deliveries may have to queue or be subject to an alternate delivery date/time.</p>

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1.7 Unloading Procedure: (For the nominated haulier used to deliver to the site)	<p>On arrival, the driver must report to Security and follow Photo ID check instructions. Drivers must be in possession of the required Personal Protective Equipment including hard hat, hi-viz vest and safety shoes, in addition to any & all PPE stipulated within a Transport Emergency Card (Instructions in Writing) where the load involves dangerous goods.</p> <p>If all is in order, Site Security will direct the driver to the Warehouse where the driver will ring the receiving-dock bell; provide the load documentation to the Material Handler and he/she will be directed to the relevant dock / receiving area for unloading.</p> <p>Delivering vehicles should be safe, secure, clean & free of any damage or strong odours. There should be no uncontained loose deposits of any type of materials, identifiable or otherwise present.</p> <p>Drivers must safeguard the vehicle against accidental movement and handover the keys to the Amgen Material Handler while the vehicle is being unloaded.</p>
1.8 Pallet Requirements:	<p>Deliveries may be made using Heat-treated Wooden pallets or Plastic pallets. For wooden pallets, the pallets must have the appropriate IPPC mark, in accordance with ISPM15.</p> <p>Ideally, pallet heights will not exceed 1.2m. If this height limit is exceeded, please alert Amgen prior to delivery.</p> <p>Pallets must never be double-stacked.</p> <p>Palletised loads must be delivered on a truck which can reverse onto an unloading bay. Tail-lift vehicles may not be used.</p>
1.9 Damage, Theft or Loss:	<p>Please contact ABR Transportation for specific direction.</p>